

APPLICATION CHECKLIST

(SSA GRANT and COOPERATIVE AGREEMENT PROGRAMS)

Before submitting your application for grant funding, please check to assure that the application submission contains the required information, which includes the following:

Formal application prepared on mandatory forms:

☐ **Table of Contents.**

☐ **One Page Project Summary.**

☐ **Application for Federal Assistance, form SF-424.**

☐ **Budget Information (SF-424, Sections A – G):** also, includes Budget Narrative (details) for Section B – Budget categories; and a copy of applicant's approved indirect cost rate agreement, if appropriate.

☐ **Project Narrative.**

☐ **Appendices/attachments** (Supplementary and Supporting Information).

☐ **Assurances**
(Certifications)

☐ **Additional assurances**

Disclosure of Lobbying Activities (Standard Form-LLL)

☐ Enclosed ☐ Not Applicable